

PRIVACY REGLEMENT for - International Psychology Practice for Expats -

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who is the Data Controller?

I (M. Merchan Price) decide how your personal data is processed and for what purposes.

3. How is your personal data processed?

- by keeping personal data up to date
- by storing and destroying it securely
- by not collecting or retaining excessive amounts of data
- by protecting personal data from loss, misuse, unauthorized access and disclosure
- by ensuring that appropriate technical measures are in place to protect personal data
- Your personal data will be treated as strictly confidential and not be shared with third parties without your explicit instruction or permission to do so.
- Regarding the law, we are required to keep data in accordance with the WKK-Gz restrictions on medical dossiers for a period of 15 years after our last contact.

4. Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data:

- The right to request a copy of your personal data
- The right to request your personal data is erased where it is no longer necessary for us to retain such data
- The right to lodge a complaint with the Information Commissioners Office.
- The right to request that M. Merchan Price corrects any personal data if it is found to be inaccurate or out of date;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

5. Using your personal data for the following purposes:

- To enable me to provide psychological services for you;
- To send invoices for services rendered;
- To maintain my own accounts and records for tax purposes

6. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that I can fulfil your request for psychological services
- Processing is necessary for carrying out legal obligations in relation to the payment of taxes

7. Sharing your personal data

- Your personal data will be treated as strictly confidential and not be shared with third parties without your explicit instruction or permission to do so.
- Any employees or contracted service providers (accountant, website designer, IT consultant) will be likewise contracted to safeguard your personal data under a Data Processing Agreement or Non-Disclosure Confidentiality agreement as part of their employment or service contract.

8. Further processing

- If I ever wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then I (M. Merchan Price) will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, I will seek your prior consent to the new processing.

9. To exercise all relevant rights, queries or complaints please in the first instance contact:

Margarita Merchan Price, Sweelinckplein 9-11, 2582SR The Hague / tel. +31 (0)642518139 / email: m.price@hotmail.nl

You can contact the Information Commissioners Office (Autoriteit Persoonsgegevens) via their website: <https://autoriteitpersoonsgegevens.nl>

Margarita Merchan Price

Gz Psychologist